



# Monthly Tuition Payment Plan - Spring Semester

If you are interested in making monthly payments, please complete the form below and mail it back to the address below or email it to [studentservices@ursuline.edu](mailto:studentservices@ursuline.edu).

A separate payment plan form must be filled out for **each** semester. There is no payment plan for summer classes.

The monthly payment plan offers you the opportunity to spread your tuition payments, **interest-free**, over 4 or 5 monthly installments per semester. The Worksheet section of the enrollment form will assist you in determining your Plan amount. Questions? Call the Student Service Center at (440) 646-8309 or the Business Office at (440) 646 – 8311.

Date: \_\_\_\_\_ Student ID # \_\_\_\_\_

Student Name: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

Expected Month/Year of Graduation: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Note: Tuition and fee information can be found on our website at <https://www.ursuline.edu/cost-aid/tuition-costs/undergraduate>

A. Estimated Expenses: Tuition, Fees, Room and Board (if applicable) A: \$ \_\_\_\_\_

B. Estimated Deductions: Scholarships, Grants, Loans (Do not include Work Study) B: \$ ( \_\_\_\_\_ )

C. Total Amount of Plan (Expenses – less Deductions) C: \$ \_\_\_\_\_

D. **Estimated monthly payment (C Divided by 4 or 5 months)** D: \$ \_\_\_\_\_

E. Semester Enrollment Fee E: \$ \_\_\_\_\_ 25.00

F: Total Enclosed (Monthly payment plus enrollment fee (D + E)) F: \$ \_\_\_\_\_

Payment Number	5 Month Payment Plan	4 Month Payment Plan	Graduating Senior
Payment 1	January 15	February 15	January 15
Payment 2	February 15	March 15	February 15
Payment 3	March 15	April 15	March 15
Payment 4	April 15	May 15	April 15
Payment 5	May 15		

Electronic check or credit card payments may be made online through CashNet. Please make paper checks payable to Ursuline College.

**Graduating seniors must have their balance paid in full in-order to receive their diploma and official transcripts.**

I promise to pay Ursuline College all payments detailed in this payment agreement by the established deadline. I understand that the payment agreement is for one semester only and that the \$25.00 (non-refundable) processing fee must be paid each semester the payment plan is requested. I understand and agree that failure to submit payment by the due date could result in a hold placed on my account and/or late fees being assessed. There is a \$25.00 charge for checks not honored by our bank.

Signature of Payer: \_\_\_\_\_ Date: \_\_\_\_\_

Email your signed form to [studentservices@ursuline.edu](mailto:studentservices@ursuline.edu) or mail your signed form to: Ursuline College, Attn: Student Service Center, 2550 Lander Rd. Pepper Pike, OH 44124