

RESOURCES AT URSULINE COLLEGE

Ursuline College
School of Graduate and Professional Studies

| Office | Location | Hours | Services |
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| Graduate and Professional Studies | Mullen 306 | Monday – Friday 8:30 AM – 5:00 PM | Once graduate students are admitted, student files are held in the Office of Graduate and Professional Studies Questions pertaining to student's academic record should be directed to this office <i>Graduate Studies Catalog</i> , student forms and other pertinent information may be found on the Graduate Studies web page |
| Student Service Center | Mullen 203 440 646 8309 | Monday, Tuesday 8:30 AM – 6:00 PM Wednesday – Friday 8:30 AM – 5:00 PM | Assistance available with: <ul style="list-style-type: none"> • Student ID, handbook • Parking (make sure to bring your license plate number) • Register for classes or to drop classes • Order official or unofficial transcripts • Pay tuition bills and set up a monthly payment plan • Questions regarding Financial Aid, FAFSA and your student account • Information regarding student health insurance |
| Bookstore | First floor of Pilla Center 440 449 5368 | When school is in session the bookstore is open: Monday – Thursday 9:00 AM – 6:00 PM Friday 9:30 AM – 3:00 PM Saturday 10:00 AM – 1:00 PM | Students may purchase textbooks, supplies and Ursuline College gear at the college bookstore Call for specific hours during breaks and exam weeks |
| Ralph M. Besse Library | Library | Monday – Thursday 8:00 AM – 11:00 PM Friday 8:00 AM – 7:00 PM Saturday 10:00 AM – 7:00 PM Sunday 1:00 PM – 11:00 PM | Media Center Laptops available for use in the library Journal, OhioLINK and many other services to help with research projects |
| URSA – Ursuline Resources for Success in Academics | Mullen 306 & 312 440 449 2049 | Monday – Friday 8:30 AM – 5:00 PM | Academic support, tutoring, study skills, test taking and student disability |



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| Counseling and Career Services | Mullen 130 440 646 8322 | Monday – Friday 8:30 AM – 5:00 PM Appointments available after hours | Career webcasts, career counseling, resume and cover letter review, mock interviews, electronic job board and career events |
| Computer Labs | Open labs are located in Mullen 140 & Second floor of Pilla | Computer classrooms are open during regular building hours and may be used any time except during class sessions. | All Graduate students should use his or her Ursuline email account in order to have access to campus computers |
| Fitness Room | Sister Diana Stano Athletic Center | Monday – Friday 5:30 AM – 11:00 PM Saturday – Sunday 9:00 AM – 11:00 PM | To obtain an athletic pass, contact Athletics at 440 646 8308 Visit http://www.ursuline.edu/Athletics/ or the front desk for a monthly calendar of hours and activities |
| Food Options on Campus | Pilla | Dining service hours vary based on semester schedule. | Open to students with current ID Closed during summer Pilla Food Court (Week Days) Breakfast 7:30 AM – 10:00 AM Continental 10:00 AM – 11:00 AM Lunch 11:00 AM – 1:30 PM Light Lunch 1:30 PM – 4:30 PM Dinner 4:30 PM – 6:00 PM Light Dinner 6:00 PM – 8:00 PM Friday 4:00 PM – 7:00 PM Saturday / Sunday Brunch 11:00 AM – 1:00 PM Dinner 5:00 PM – 6:30 PM Commuter Students' Options Arrow Dollars – Cost: \$45 for \$50 of Arrow Dollars (purchased in One Stop, Mullen 203) <ul style="list-style-type: none"> • Can be used to purchase all food items sold • Can be used to purchase a meal deal (1 entree, 2 sides, and a beverage) • Can be used any time throughout the day or any day of the week • Arrow dollars never expire Vending areas are open during normal building hours. Vending areas are located on the first floor of Pilla, outside the Campus Ministry Office in the corridor to Mullen Commons, and outside the Media Center on the lower level of Besse Library. |

