Ursuline College
2011 Commencement Information

THIS IS YOUR GUIDE FOR MAY 2011 GRADUATION. PLEASE READ THOROUGHLY!

COMMENCEMENT COUNTDOWN
Monday, March 21, 1-6pm in Pilla Atrium
One-stop shopping for graduation! Meet with Jostens to order your graduation ring and announcements, get fitted for your cap and gown, visit with the Alumnae, Development, Campus Ministry, Counseling and Career Services, Multicultural Affairs, Financial Aid and the Vice President of Student Affairs Offices. Best of all, you will have a chance to enter a drawing to win lots of great prizes.

FINANCIAL OBLIGATIONS
All financial obligations must be met by April 13, 2011 in order for the graduate to participate in commencement ceremonies (NO EXCEPTIONS). Please note that commencement tickets will not be released until all tuition and fees are paid.
The following obligations must be met:
• All Ursuline College tuition and fees must be paid in full by April 13, 2011.
• Tuition Deferment: All deferred tuition (usually associated with employer reimbursements) must be paid by April 13, 2011. This applies to both UCAP and Main campus students. NOTE: This is a change from previous semesters. You do NOT have the usual 30 days after the semester to pay your tuition. If you wish to participate in the commencement ceremonies, your spring deferment must be paid by April 13, 2011.
• Payment Plan: All payment plan payments must be paid by April 13, 2011.
• All Schell Loans due on or before April 13, 2011 must be paid in full.
• All graduates who borrowed a Federal Loan while attending Ursuline College must attend an Exit Counseling Session in order to participate in the graduation ceremony and receive their diploma.
• All graduates are charged a $100 graduation processing fee. This fee applies both to students that participate in the graduation ceremony and those that choose not to participate.
• It is the responsibility of the student to complete and return all financial aid forms so that financial aid may be posted to the student account by April 13, 2011.
• All overdue library books must be returned and all library fines paid.

For questions concerning your account please call the Student Service Office at 440 646 8309. Any questions or concerns regarding payment of your account may be directed to Tim Reardon at 440 646 8312. Diplomas, transcripts and tickets will not be issued until all tuition and fees are paid.

COMMENCEMENT PRACTICE
Thursday, April 14, 4:30-6:30pm in Klyn Hall at the Ursuline Educational Center (Motherhouse)
Graduation practice is an information session as well as a practice for Baccalaureate and Commencement. Graduates will learn the protocol for each ceremony and will receive invitations and tickets (and an opportunity to receive extra tickets). Tickets will not be given to students who have a balance on their bill or who have indicated that they do not plan to march. When the bill is paid in full, you will receive your tickets. All tuition and fees must be paid by April 13, 2011. We highly advise your attendance at practice; if a serious reason prevents you from coming, you may pick up your invitations and tickets in the One Stop Student Service Center (Mullen 203) beginning April 17. Tickets must be picked up from One-Stop, on or before May 13. If you have not picked up your tickets or made arrangements to pick them up by this deadline, the tickets will be made available to graduates requesting extra tickets. Faculty members are not expected to cancel classes during the time of Graduation Practice. We hope they will let seniors out to attend practice, but that decision is up to each individual faculty member.
CONFERRING OF ACADEMIC HOODS CEREMONY and BACCALAUREATE MASS

Baccalaureate Mass: Friday, May 20 at 11am in the Chapel of the Most Holy Trinity in Merici Hall
(Ursuline Educational Center/Motherhouse). All graduates are invited to attend with two guests. A shuttle service will be provided for graduates and guests who park in the North Parking Lot. The Mass is preceded by the Conferring of Academic Hoods Ceremony. Students need to bring their graduation gowns and hoods (no caps) with them to Klyn Hall no later than 10:15 am.

DEGREE CANDIDATES ASSEMBLY and COMMENCEMENT CEREMONY

Commencement: Friday, May 20 at the CSU Wolstein Center and will start promptly at 7pm

The ceremony lasts approximately two hours. Graduates should arrive at the Wolstein Center to line up no later than 5:30 pm on Friday, May 20th. Doors open to guests at 6pm. Each graduate needs to bring their robe, cap and tassel, academic hood and honor cord(s) (given to those students who have been inducted into an honorary organization.) Please leave your personal belongings (purses, wallets, cell phones, coats, cameras, flowers) with relatives. Ursuline College and the Wolstein Center are not responsible for any items left in the hall.

RECOMMENDED ATTIRE

Women: Dress, skirt or dark dress pants, low collar blouse, neutral or black stockings and dark shoes.
Men: Dark pants and shoes, and a shirt and tie.

No colors, pins, scarves, corsages/flowers or decorations on caps is permitted.

ACADEMIC HOOD

Indicates the scholastic degree earned. The lining of the hood is blue and gold (Ursuline colors) and the velvet band around the neck indicates the degree:

- White for liberal arts (Bachelors and Masters)
- Apricot for nursing (Bachelors and Masters)
- Light blue for education (Masters)
- Red for ministry (Masters)
- Drab for Management (Masters)
- Lavender for art therapy (Masters)
- Brown for fine arts (Bachelors)

ALL undergraduate/bachelors candidates that are not nursing should purchase white hoods. If there is intention to borrow academic attire (from a friend/alum) please call the Vice President of Student Affairs at 440 646 8320 to verify that it is correct for the degree. Academic attire may be purchased at Commencement Countdown or in the Bookstore. Call 440 449 5368 with any questions.

HONORS

Honor cords are awarded by Honor Societies and are not for GPA honors. If you are in more than one honor society, you may wear multiple cords. Psy Chi Honory has medallions, 4-year student athletes have zipper pulls and nursing students receive pins—all of these may be worn at Baccalaureate and Commencement.

GPA honors will be on your diploma and are as follows:

- 3.9 and above = summa cum laude
- 3.7 to 3.89 = magna cum laude
- 3.5 to 3.69 = cum laude

TICKETS

Only those students who are marching will receive 10 tickets to Commencement and 3 tickets to the Hooding Ceremony/Baccalaureate Mass. If you need additional tickets, please inquire at the Commencement Practice.

WHEELCHAIR ACCOMMODATIONS

If you have guests who need wheelchair accommodations, they will need to bring their own wheelchair. The Wolstein Center does not provide wheelchairs. Open wheelchair seating is available at the top of each section. If you have
guests who have difficulty with stairs please plan on arriving at Wolstein when the doors open at 6pm. The top row in every section will not require using any steps; however, general admission floor seating is first come, first served.

CHILDREN
We recommend that children not attend the ceremony. Two hours is a long time for any child to be expected to sit through a formal ceremony. If you do choose to bring children, any child over the age of 1 will need a ticket. Please note that noisy children will be asked to leave with a guardian during the ceremony.

PARKING
CSU’s South Garage is located across the street from the Wolstein Center. Parking in this garage is $10.00.

DISTRIBUTION of DIPLOMAS
ABSOLUTELY NO CHANGES will be made to diploma names for commencement after February 27. Students receiving diplomas in December prior to graduation will receive blank diplomas at the May ceremony. This blank case will be collected at the end of the Commencement ceremony. Students completing six credits during the summer will be given a blank diploma at commencement; a diploma will be mailed to them during the month of August. Diplomas for graduates who do not attend the commencement ceremony will be mailed to the address designated by the student.

PHOTOGRAPHS
Photographs of graduates will be taken by a professional photography service during the commencement ceremony. Chappell photographers will send additional information to you. Their contact number is 1 800 424 3686 or www.chappell.com.

ANNOUNCEMENTS/RINGS
Graduation announcements and rings may be ordered through Jostens. Jostens will be on campus for the Commencement Countdown on March 21st in Pilla Atrium and may also be reached through the Follett Bookstore in the Pilla Building. (Please note: You will be given seven announcements free of charge at the practice).

UPDATES
Please continue to watch your email messages for important information concerning this ceremony.

STUDENT FACTS
We are interested in learning about our graduating class! Here are some of the things that we are looking for: relatives graduating together, graduates who were not born in the United States, the longest amount of time it took an undergraduate to complete their degree, any unique challenges you faced or any unusual story about a 2011 graduate! If you meet this criteria or think that you have an interesting story, please contact Mary Anne Ursick at mursick@ursuline.edu or 440 646 8320.

Congratulations Class of 2011!