

## Online Registration Information

The Spring 2018 Graduate and Undergraduate Course Schedules will be available online approximately October 20, 2017.

Online registration for Spring 2018 is listed below. Students may register on or after the day scheduled for their class rank. To find your class rank (SR, JR, SO, FR, GR) go into My Ursuline and find your “unofficial transcript”, look for your Career Earned Credit Hours. This number tells you your class rank as listed below.

Online registration is accessible beginning at 5:00 am each day listed below for SR, JR, SO, FR and GR.

### Registration Schedule

<b>SPRING 2017 Schedule</b>	<b>Class Rank</b>
Tuesday, Nov. 14, 2017 5:00 am	Graduate Students
Tuesday, Nov. 14, 2017 5:00 am	Seniors (at least 96 credit hours)
Wed, Nov. 15, 2017 5:00 am	Juniors (at least 64 credit hours)
Thurs, Nov. 16, 2017 5:00 am	Sophomores (at least 32 credit hours)
Friday, Nov. 17, 2017 5:00 am	Freshmen (below 32 credit hours)

- Online registration, for Spring 2018 semester, will be available for all returning students from Nov. 17, 2017-Jan. 15, 2018. Online registration will close at midnight January 15, 2018.

### Accessing Online Registration:

To access online registration returning students must do the following:

- Schedule an appointment with their academic advisor during the registration advising period beginning the week of Oct. 23, 2017- after the course schedules are published. Registering online requires that the advisor grant registration clearance. Therefore, only students who have met with their advisor and have been granted clearance will be able to register online.
- Have a login and password to My Ursuline via the Ursuline College Homepage.
- New students entering in Spring 2018 will meet with an advisor during Orientation.