Ursuline College
2012 Commencement Information

THIS IS YOUR GUIDE FOR 2012 COMMENCEMENT. PLEASE READ THOROUGHLY!

CONFERRING OF ACADEMIC HOODS CEREMONY and BACCALAUREATE MASS
Baccalaureate Mass: Friday, May 18 at 11 am in the Chapel of the Most Holy Trinity in Merici Hall (Ursuline Educational Center/Motherhouse). All graduates are invited to attend with two guests. A shuttle service will be provided for graduates and guests who park in the North Parking Lot. The Mass is preceded by the Conferring of Academic Hoods Ceremony. Students need to bring their graduation gowns and hoods (no caps) with them to Klyn Hall no later than 10:15 am. A class picture will be taken immediately following this ceremony.

Recap:
• Graduates report to Klyn Hall by 10:15 a.m.
• Bring your graduation gown and hood. No caps.
• Leave ALL personal belongings with guests (No purses or cell phones!)
• Guests go directly to the Chapel.

DEGREE CANDIDATES ASSEMBLY and COMMENCEMENT CEREMONY
Commencement: Friday, May 18 at the CSU Wolstein Center. This event will start promptly at 7pm. The ceremony lasts approximately two hours. Graduates should arrive at the Wolstein Center to line up no later than 5:30 pm on Friday, May 18th. Doors open to guests at 5:30 pm. Each graduate needs to bring their robe, cap and tassel, academic hood and honor cord(s) (given to those students who have been inducted into an honorary organization.) Please leave your personal belongings (purses, wallets, cell phones, coats, cameras, flowers) with relatives. Ursuline College and the Wolstein Center are not responsible for any items left in the hall.

Recap:
• Graduates report to Wolstein Center by 5:30 p.m. to line up. (Graduates will begin processing at 6:30 p.m.)
• Graduates - Enter the Wolstein Center at Gate D (look for a big gold balloon).
• Bring cap, gown, and hood. Also, honor cords, stoles and pins awarded by Ursuline College.
• No writing or decorations on caps. No flowers or corsages. No cords, stoles or pins from other institutions.
• Suggested Attire: Black or dark shoes. Any clothing visible below the gown hem should be a dark color.
• Leave ALL personal belongings with guests. (No purses, sunglasses, cell phones, etc.)
• Guests go directly to Gates A or B (Blue balloon).

RECOMMENDED ATTIRE FOR COMMENCEMENT CEREMONY
Women: Dress, skirt or dark dress pants, low collar blouse, neutral or black stockings and dark shoes.
Men: Dark pants and shoes, and a shirt and tie.
No colors, pins, scarves, corsages/flowers or decorations on caps is permitted.

ACADEMIC HOOD
Indicates the scholastic degree earned. The lining of the hood is blue and gold (Ursuline colors) and the velvet band around the neck indicates the degree:
• White for liberal arts (Bachelors and Masters)
• Apricot for nursing (Bachelors and Masters)
• Light blue for education (Masters)
• Red for ministry (Masters)
• Drab for Management (Masters)
• Lavender for art therapy (Masters)
• Brown for fine arts (Bachelors)
If there is intention to borrow academic attire (from a friend/alum), please call the Vice President of Student Affairs at 440 646 8320 to verify that it is correct for the degree. Any academic attire not purchased by the Ursuline College Bookstore must be approved by the Vice-President of Student Affairs. **Academic attire can be purchased at the Bookstore. Call 440 449 5368 with any questions.**

**HONORS**

Honor cords are awarded by Honor Societies and **are not** for GPA honors. If you are in more than one honor society, you may wear multiple cords. Psi Chi Honorary has medallions, 4-year student athletes have zipper pulls and nursing students receive pins—all of these may be worn at Baccalaureate and Commencement.

GPA honors will be on your diploma and are as follows:
- 3.9 and above = *summa cum laude*
- 3.7 to 3.89 = *magna cum laude*
- 3.5 to 3.69 = *cum laude*

**TICKETS**

If you need extra tickets, they will be available from Student Services. Wolstein is a large venue and we will be able to accommodate all your guests.

**WHEELCHAIR ACCOMODATIONS**

If you have guests who need **wheelchair accommodations**, they will need to bring their own wheelchair. The Wolstein Center does not provide wheelchairs. Open wheelchair seating is available at the top of each section. If you have guests who have difficulty with stairs please plan on arriving at Wolstein when the doors open at 5:30 pm. The top row in every section will not require using any steps; however, general admission is first come, first served.

**CHILDREN**

We recommend that small children not attend the ceremony. Two hours is a long time for any child to be expected to sit through a formal ceremony. If you do choose to bring children, any child over the age of 1 will need a ticket. Please note that noisy children will be asked to leave with a guardian during the ceremony.

**PARKING**

CSU's South Garage is located across the street from the Wolstein Center. Parking in this garage is $10.00.

**PHOTOGRAPHS**

Photographs of graduates will be taken by a professional photography service during the commencement ceremony. Chappell photographers will send additional information to you. Their contact number is 1 800 424 3686 or [www.chappell.com](http://www.chappell.com).

**UPDATES**

Please continue to watch your email messages for important information concerning this ceremony.

**FINANCIAL OBLIGATIONS**

All financial obligations must be met in order to pick up commencement tickets or for the graduate to participate in commencement ceremonies (NO EXCEPTIONS). Please note that commencement tickets will not be released until all tuition and fees are paid.

The following obligations **must be met**:
- All Ursuline College tuition and fees must be **paid in full**.
- **Tuition Deferment**: All deferred tuition (usually associated with employer reimbursements) must be paid. This applies to both UCAP and Main campus students. **NOTE**: This is a change from previous semesters.
You do **NOT** have the usual 30 days after the semester to pay your tuition. If you wish to participate in the commencement ceremonies, your spring deferment must be paid.

- **Payment Plan**: All payment plan payments must be paid.
- All Schell Loans due on or before **April 30, 2012** must be paid in full.
- All graduates who borrowed a Federal Loan while attending Ursuline College **must** attend an Exit Counseling Session in order to participate in the graduation ceremony and receive their diploma.
- All graduates are charged a $100 graduation processing fee. This fee applies both to students that participate in the graduation ceremony and those that choose not to participate.
- It is the responsibility of the student to complete and return all financial aid forms so that financial aid may be posted to the student account.
- All overdue library books must be returned and all library fines paid.

For questions concerning your account please call the Student Service Office at 440 646 8309. Any questions or concerns regarding payment of your account may be directed to Tim Reardon at 440 646 8312. **Diplomas, transcripts and tickets will not be issued until all tuition and fees are paid.**

**Congratulations Class of 2012!**