

Ursuline College Credit-Granting Policies for CLEP (College Level Examination Program)

Discuss CLEP possibilities with your advisor. Ursuline does not accept all CLEP exams, and not every exam recognized by the College is recognized for every major. (See p. 2 for specific information.) **Always check with your advisor to ensure that the CLEP test you are considering does not duplicate material from another course, and to ensure that your major department permits you to take a CLEP test to satisfy a particular requirement.**

- All CLEP exams are multiple choice and administered online at a testing center.
- CLEP exams are not permitted during your final semester at Ursuline.
- CLEP exams may not be taken for a class that has been failed at Ursuline and thus needs to be repeated.

Cost of a CLEP Exam: \$89.00

Create an account on the CLEP website to register for an exam and pay your test fee. This will involve locating a CLEP testing center and scheduling your test. Ursuline is not a testing center; your scores will be sent to Ursuline College by the College Board. Locally, tests are administered at Cleveland State University, Tri-C East, University of Akron, and Kent State University. Test centers usually charge an administrative fee as well.

STUDY RESOURCES: You may order a copy of the **most recent CLEP Official Study Guide** by the College Board (also available for short term loan at Ursuline's library). This study guide contains a description of each examination and sample test questions and answers. While other publications are available, you should make every attempt to review material provided in the College Board's study guide. Use the website www.collegeboard.org to find test descriptions and other valuable resources about preparing for an exam.

- ❖ Also go online to <http://ursulinelibrary.wikispaces.com/CLEP> for more resources.
- ❖ You will need to secure a college-level textbook in the subject area. *We do not recommend studying only from the CLEP handbook – it serves only as a guide.*
- ❖ A series of free online courses in CLEP subjects is now available through the Modern States Education Alliance website <https://modernstates.org/>. There are no prereqs; anyone may enroll. If you enroll in one or more of these courses, you still need to register to take the official CLEP exam (see above) and pass it.

At your testing session, be sure to indicate that you want your scores sent to Ursuline College (**College Code: 1848**). You will receive your test results immediately after taking the exam.

Ursuline College students earning the minimum required exam score of 50 (roughly equivalent to a 70%) are granted credits based upon the recommendation of the American Council on Education. **If you do not earn a passing score, you may attempt the exam once more, but only after a six-month wait.**

If you earn a passing score of 50 or above, there is a \$10.00 fee to have the grade posted to your academic transcript. This charge will be added to your account when the college receives the official score report from CLEP for the exam you passed.

IMPORTANT:

1. You may take a CLEP subject exam to satisfy elective credit, if you have not received college credit for a course that covers the same material as that on the CLEP test. **Some CLEP exams can be used to satisfy UC/Ursuline Studies Program requirements (see the list on p. 2).**
2. Culture courses for Stage II of the Ursuline Studies program must be taken from at least three different areas. For example, you may not take three culture courses all in the area of history.
3. The UC (Ursuline Core) curriculum requires students to take one course designated AM (American), one designated WE (Western) and one designated WO (World).

**CLEP EXAMS WHICH MEET URSULINE CORE/URSULINE STUDIES PROGRAM (USP)
REQUIREMENTS OR WHICH CAN BE SUBSTITUTED FOR
URSULINE COLLEGE COURSES OR USED AS FREE ELECTIVES**

Unless otherwise indicated, all exams are 3 semester credit hours. “UC” refers to the core curriculum in effect beginning FA 17.

CLEP EXAM	CREDIT
Accounting, Financial	AC 210
Algebra, College	MAT 131 UC MAT/USP Stage I Math
American Government	PO 106
American Literature	UC EN Literature (AM)/USP Stage II American Culture for Non-English Majors
Analyzing and Interpreting Literature	EN 107
Biology, General	6 elective credit hours
Business Law, Introductory	BU 340
Calculus	MAT 221 4 credit hours. UC MAT/USP Stage I Math
Chemistry	6 elective credit hours
College Composition	6 credit hours
Educational Psychology, Introduction to	EDL 102 or EDL 320 (there is an additional field work requirement for education majors.)
English Literature	UC EN Literature (WE)
French Language, Level I	*6 credits. Elective credits for UC. USP Stage II Western Culture
German Language, Level I	**6 credits. Elective credits for UC. USP Stage II Western Culture
History of U.S. I: early colonization to 1877	UC HI (AM)/USP Stage II American Culture
History of U.S. II: 1865 to Present	UC HI (AM)/USP Stage II American Culture
Human Growth and Development	PS 230 or PS 260
Information Systems	
Macroeconomics, Principles of	EC 102
Management, Principles of	BU 210
Marketing, Principles of	BU 220
Mathematics, College	6 credits. MAT 125 UC MAT/USP Stage I Math
Microeconomics, Principles of	EC 103
Pre-Calculus	MAT 132 UC MAT/USP Stage I Math
Psychology, Introductory	PS 101 UC PS/USP Stage I
Sociology, Introductory	SO 103 UC SO/USP Stage I
Spanish Language, Level I	***6 credits. Elective credits for UC. USP Stage II Western Culture
Western Civilization I: Ancient Near East-1648	UC HI(WE)/USP Stage II Western Culture
Western Civilization II: 1648 – Present	UC HI(WE)/USP Stage II Western Culture

* A score of 59 or higher – 9 credits ** A score of 60 or higher – 9 credits ***A score of 63 or higher – 9 credits