

Policy on Time Limits for Applying for Educator Credentials

(Rev. 4/25/18)

Ursuline College will recommend a candidate for an Ohio educator license or endorsement if the candidate successfully completes all licensure or endorsement standards and requirements for the desired credential and completes and submits his/her application for the credential to ODE within 4 years of program completion.

- Any candidate requesting Ursuline College's recommendation of his/her application for licensure or endorsement more than 4 years after program completion must complete and submit to the Education Unit an "Application for Educator Credentials 4 Years or Later After Program Completion" in addition to submitting an online application to ODE.
- Any candidate requesting Ursuline College's recommendation of his/her application for licensure or endorsement more than 4 years after program completion may need to retake or complete additional coursework or current assessments in order to meet the current requirements of the credential he/she seeks. O.A.C. 3333-1-05(l).
- Any candidate requesting Ursuline College's recommendation of his/her application for licensure or endorsement more than 4 years after program completion will not be considered for recommendation unless the candidate documents that he/she meets the current requirements of the credential for which he/she seeks recommendation.